

Bài đạt giải ba phần thi “Viết C.V xin việc”
(Cuộc thi do Tuổi Trẻ Online, HRVietnam và SPT tổ chức)

CURRICULUM VITAE

DINH THI TRUC CHI

PERSONAL INFORMATION

Date of birth: December 25th, 1984
Place of birth: Thu Dau Mot Town, Binh Duong Province
Sex: Female
Health: Excellent
Current address: 169/21 Tran Van Dang Street, Ward 11, District 3, Ho Chi Minh City
Cell phone: 0908-130-503
Email: chi.dinh@yahoo.com

CAREER OBJECTIVES

Get motivation and be professional to work in advertising or marketing fields of an international business environment and contribute my knowledge, qualifications and experience into profitability of the company.

WORKING EXPERIENCE

New Zealand Consulate General **Dec 2005 –**
March 2006
Part-time job
Conducting the New Zealand Wine and Food Festival project 11 March 2006

- **Job description:**
 - Supporting the project manager to plan and organize the festival
 - Contacting hotels, restaurants and companies for foods and wines promotion
 - Preparing decoration activities
 - Tickets promotion

HSBC **July 2005 –**
November 2005
Internship at Public Affairs (PA) and Marketing Department

- **Handled PA and Marketing projects:** Smart Deposit Account, Personal Financial Services (PFS) in Hanoi, ‘HSBC Scholarship Program’

- **Job description:**
 - Assisting PA and Marketing Manager in executing marketing plans:
 - Organizing seminars for HSBC
 - Promoting Smart Deposit Account (cooperating with Cathay Pacific) to target students studying overseas
 - Introducing and promoting financial products and services to customers in Hanoi for PFS Function
 - Organizing ‘HSBC Scholarship Program’ for best and disadvantage students in Vietnam National Universities

15 May School

Jan 2004 –

June 2005

Financial Sponsorship

- **Handled ‘Footstep’ Project**
- **Job description:**
 - Contacting businesses for financial sponsorships
 - Join with the school team and be responsible for organizing activities of ‘Footstep’ event

EDUCATIONAL BACKGROUND

2003 - 2006

- **RMIT International University, Vietnam**
 - Bachelor of Commerce (graduated in February, 2006)

1996 - 2002

- **Hung Vuong High School**

SKILLS

- Excellent English skills (in both written and verbal communication)
- Skillfully use Microsoft Office (Word, Excel and Power Point)
- Have knowledge and experience in marketing and commerce

ACHIEVEMENTS

- Average level: Distinction
- Awarded Excellent Information Management subject in the University Entrance Program
- Awarded from the 15 May School for organizing ‘Footstep’ successfully
- Awarded the second prize in RMIT Speaking Contest and become the RMIT’s representative to join the second round of the Australian English Contest 2005.

SELF-PORTRAIT

- Characteristics: Ambitious, teamwork orientation, open-minded, hard working and friendly.
- Strong points: Taking fully responsibilities for self-actions and hard working
- Hobbies: Reading economics newspapers, playing badminton and traveling.